



SPEEDBIRD OFFSHORE
YACHT CLUB

Speedbird Offshore Yacht Club Limited

13th January 2012

18:00

Concorde Club, Lounge Room

Type of meeting:

Management Committee Meeting

Facilitator:

Barry Lloyd

Note taker:

Kevin Hillyer, compiler Chris Butler

Attendees:

Barry Lloyd (BL), Chris Butler (CB), Brian Gregory (BG), Kevin George (KG), Paul Wragg (PW), Patrick Spink (PS), Kevin Hillyer (KH).

Note:

Full attendance

Agenda topics

- 1 Previous meeting minutes
- 2 Board Meeting Minutes
- 3 Sailing Order Amendments
- 4 Berthing at Swanwick
- 5 Spinnaker Installation
- 6 SOYCT Chief Trainer
- 7 Speedbird Warranty Expiry update
- 8 Annual Survey Results
- 9 New Boat Update and process Review
- 10 Safety Issues
- 11 Financial Issues
- 12 Operational Issues
- 13 Sailing Issues
- 14 Membership issues
- 15 Training Issues
- 16 Marketing issues
- 17 AOB

Agenda topics

1. Previous Committee Meeting	Barry Lloyd
Meeting minutes agreed with nil amendments (since this is the first set of notes circulated to the club previous copies not available)	
2. Board Meeting Minutes	Barry Lloyd
Meeting minutes assessed by each Director and confirmed all action points had been dealt with in preparation for the next Board meeting scheduled for January 18 th 2012. KH would not be in attendance therefore would pass information for his areas of responsibility to BL prior to the meeting.	
3. Sailing Order Amendments	Kevin George
Sailing Orders amendments incorporated and agreed by the Committee.	
4. Berthing at Swanwick	Chris Butler
BG investigated the relevant costs of berthing at Mercury and Swanwick. Subsequently negotiated a discount with MDL to stay at Mercury. PS included the members berthing preferences in the Members' survey and from which identified members would prefer to stay at Mercury.	
5. Spinnaker Installation	Kevin Hillyer
The training team has previously requested both boats be modified to accept a spinnaker which has been agreed. The analysis for what is required and the estimate for the costs involved needs to be established.	
6. SOYCT Chief Trainer	Kevin Hillyer
Clive Tunbridge has agreed to take on the role of SOYCT Chief Trainer.	
7. Speedbird Warranty Expiry update	Paul Wragg
The warranty for the hull on Speedbird expires soon. PW to process all outstanding claims prior to the deadline. Proposal to survey the boat in the water prior to warranty expiry to identify any current or potential defects. It has been identified Speedbird's saloon seat coverings are becoming very grubby. The additional depth indicator is not working due probable cable damage.	
8. Annual Survey Results	Pat Spink
PS gave a review of the survey findings. Transparency of Committee was raised and will be addressed by summarising committee minutes on the SOYC website. An issue was raised that some members believe sailing is sometimes in small 'cliques'. To counter this we are going to encourage skippers to make bookings and email the general membership with the idea of introducing new members to other club members. Summer cruise; membership survey shows Ireland and The Scillies as the preferred location. All Committee members to review the survey results where it pertains to their sphere of responsibility. Summary of survey results to be circulated to members.	
9. New Boat Update and process Review	Chris Butler
Requirement to record the experience and knowledge gained from the purchase of Speedbird to assist in future boat replacements. To that end a comprehensive report to be compiled and submitted to the committee and Board. CB confirmed a report had been completed.	
10. Safety Issues	Barry Lloyd
Concorde grounding incident was investigated and thanks were given to the skipper for his candid report. All skippers have been reminded via group email the requirement to report fully any grounding incident as per Sailing Orders.	
11. Financial Issues	Brian Gregory

Budget is progressing to plan. Savings in maintenance have offset the shortfall in training revenue. Sailing vouchers should be issued for rewarding member work and activities and it has been decided to issue them in recognition for annual contributions in September each year.	
12. Operational Issues	Paul Wragg
All bosuns remain currently in post with Shaun Molloy looking to scale back involvement. Recognition given to all Bosun input was given and acknowledgement that with impending reduction in current Bosun team input new support is required. Terms of reference for the post of bosun are to be drawn up. Appointments for bosun posts to be proposed by Operations Director and approved by the Commodore. Further discussion as to the progress of the insurance claim against Fairview for the damage to Concorde's starboard toe rail.	
13. Sailing Issues	Kevin George
The planned cross channel trip in March looks to be popular, although only one YM skipper so far. The Scottish trip looks well supported and will go ahead. BG is leading a scheme to track cash book receipts against daily sailing fees paid on the website for audit purposes. BG and Melanie Calvert to coordinate to ensure fees are paid promptly and correctly.	
14. Membership issues	Chris Butler
Membership currently at 305, 27 new members since April 1 st 2011. 38% Associates so can recruit another 12 Associates before infringing the 40% maximum stipulation. On target to beat last year's record number of 306 as still two and a half months to go. Some members have cancelled their direct debits and will therefore not be renewing come this April but no more than normal.	
15. Training Issues	Kevin Hillyer
BG has produced a financial summary of the training school profitability over the past 3 years. The income for this year is below budget due to the limited number of courses run. It is planned in 2012/13 to execute more courses than the current year and therefore return to the profitability of the first year of the Training School.	
16. Marketing issues	Patrick Spink
Proposal to have some professional display banners to support recruitment drives. Cost approx £700. Andy Hamblin supporting design work. Agreement reached that these materials will help with the wider recruitment drive and increase ability to promote SOYC outside of BA premises and even operate un-manned stands. Final design and costs to be put to committee for approval. £1140 raised at the Annual Dinner Dance in Nov 2011 will be presented to the Ellen MacArthur Trust on 27 th jan. Ellen's PR company are supporting PR/marketing of event.	
17. AOB	Barry
It was pointed out how it is disappointing to see members not caring for the new boat, given the condition of Speedbird's seats and the condition of the speakers in the cockpit. Encouraging crews/skippers to take better care of the boat was discussed.	